



Replacement for Brian Stewart – Promoted to Procurement Lead

Pay: Competitive

About Us

Established since 1929, ALVANCE British Aluminium, part of the GFG Alliance, owns and operates the last remaining aluminium production plant (smelter) in the UK and a connected hydropower electricity generation station located on the slopes of Ben Nevis, Britain's highest mountain. A combination of renewable energy sources makes this site one of the greenest metal production plants in the country.

Role Objective

We are seeking a dynamic and detail-oriented Buyer to join our procurement team. The Buyer is responsible for the procurement of goods and services across the business, ensuring materials and services are sourced safely, efficiently and at the best value.

The role supports business operations through supplier management, commercial negotiation, cost reduction initiatives and effective contract and procurement management. The Buyer also provides support to the Stores function as required to maintain operational continuity.

Duties & Responsibilities

- Manage the end-to-end procurement process for goods and services, from sourcing and quotation through to purchase order placement and contract award.
- Source, evaluate and develop suppliers to deliver best value, quality and supply resilience.
- Negotiate pricing, commercial terms and contracts to achieve cost savings and value for the business.
- Build and maintain effective supplier relationships, resolving commercial and supply issues where required.
- Support tendering, contract management and supplier onboarding activities in line with company procurement procedures.
- Work closely with internal stakeholders to understand business requirements and ensure materials and services are delivered on time.
- Identify, deliver and report on cost savings, cost avoidance and continuous improvement initiatives.
- Monitor supplier performance, expedite deliveries where necessary and manage supply chain risks.
- Provide support to the Stores team during periods of absence or increased workload to maintain business operations.
- Ensure procurement activities comply with company policies, procedures and HSEQ requirements.
- Adhere to health, safety and environmental policies and procedures to ensure the safety and wellbeing of employees, contractors, and visitor



What we are looking for:

Essential

- Minimum of three years' experience in procurement, purchasing, sales or another commercial role.
- Strong negotiation, communication and organisational skills.
- Good commercial awareness, analytical ability, and the ability to build effective working relationships.

Desirable

- A qualification in Business, Procurement, Supply Chain or a related discipline (or equivalent experience).
- CIPS membership, studying towards CIPS, or a willingness to undertake CIPS.

Hours of Work

Monday to Thursday: 0800 - 1630

Friday: 0800 - 1300

Benefits and Reward

We can offer you the opportunity to be part of a strong and talented team, taking part in rewarding work, with supported learning and development, along with an excellent work-life balance.

For your commitment, drive and outstanding performance you will be rewarded with:

- Competitive Salary
- All specialised training provided
- Bonus Scheme
- Company pension contribution from 6% up to 9%
- AVIVA Life Assurance (6 times the salary)
- BHSF Cash Health Care Plan
- Onsite gym and access to a variety of Employee wellness initiatives
- Employee Assistance Program
- Education Support Grant, £1000 for each child in university paid annually
- Cycle to work Scheme
- Employee Reward and recognition programme
- Employee Discounts – Local Discounts (Highland Highlife, Highland Cinema, Cotswold Outdoor and more), Inclusive rewards (Salary sacrifice scheme, discounts - Argos, Currys, Costa, M&S, Boots, Travel and more, cashback)



CLOSING DATE: Monday 10th August 2026

INTERVIEW DATES: w/c 17th August or TBA for internal candidates

For more information or if you have any questions you can email lochabercareers@alvancegroup.com

[Buyer - Fort William PH33 6TH - Indeed.com](#)